

TECHNOLOGY ADVISORY COMMITTEE

MEETING MINUTES

Date: March 11, 2019

Location: **BECON – MGM Room**

Time: 2:30 p.m. - 4:00p.m.

Address: 6600 Nova Drive., Davie, FL 33317

Dial-In Information:

- Phone - (754) 321-0870 meeting number 75100 (To mute, press *6)
- SIP Dial in - for users outside the BCPS network: 75100@browardschools.com
and for users inside the BCPS network: 75100.

In attendance: Vincent Venuenza, Dale Bondanza, Jeff Stanley, Julio Gonzalez, Erica Goodison, Daryl Diamond, Rafael Duarte, Denise Vajanc, Vincent Newman, Zak Barbarosh, Phillip Dalachinsky, John Perez, Russell Kaufman, Beth Anne Carr, Carol Saponaro, Dylan Navarro, Stephanie Bustillo, Rick Reynolds, Stephanie Marsh

Agenda Items:

- 1. Call to Order** – Russell Kaufman, TAC Chair
 - a. Approval of the minutes from the February 11, 2019 meeting – All – not a quorum so we could not vote on approval of the minutes
- 2. Announcements & Comments**
 - a. Announcements – Committee members need to go in and complete conflict of interest forms and pick up their certificates if they have already completed. If you have not completed the items, Russell will be sending out an email reminder.
 - b. Conversation regarding representation at Board meetings to deliver TAC Committee reports. Russell needs to have dates and times and if he cannot attend, then he will coordinate with Beth Anne to attend in his place.
 - c. TAC Web site: <http://browardschools.com/tac>. Public site with all agendas, minutes to meetings
 - d. Microsoft Teams TAC Site: Working site for providing input & collaboration opportunities – Demonstration. All TAC Members have been invited to the site.
<https://teams.microsoft.com/#/files/General?threadId=19%3A217122828b1f4f79b30e6b4e907fc8e4%40thread.skype&ctx=channel>
- 3. Business before the Committee**
 - a. School Board Meeting - Information and Technology Update - Dale Bondanza, Jeff Stanley
 - i. Tentative for May - Board Workshop for Information and Technology
 - ii. **VEEAM Backup Software** – backup software for physical and virtual servers and it is a replacement for what was previously used.
 - iii. **Wazzle Pinnacle Gradebook** – annual cost. Canvas gradebook is not a functional gradebook the way that Pinnacle is used. The District did have a conversation with Canvas to see if they were going to enhance their gradebook to which they answered no. They see themselves as a learning management system and not a report card generator. Some charter schools use Pinnacle but they are not part of our agreement. If they work with Wazzle then the District rosters those charter school students. Technical Colleges do not use Pinnacle, but rather use FOCUS because of the reporting needs they have for the adult students.
 - iv. **Parent-Link Engagement (Blackboard)** – although we don't use Blackboard as a learning management system anymore, Parent-Link (our communication tool with parents) has been bought out by Blackboard. It is also the tool that schools use to communicate with parents on any number of reasons, as so does the District. Parent-Link also has a mobile app that we use on our Broward Schools mobile app. We export the grades from Pinnacle and upload to Parent-Link so that K – 5 parent can log into the mobile app to check grades that are updated weekly.
 - v. **Tentative items:**

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1. **Intercom RFP** – still under the cone of silence. The bid was very extensive asking for a new intercom vendor to consist of either an overlay system for the existing one, or a replacement and also for additional speakers.
 2. **File Maker Pro** – going up for a new bid for 20,000 licenses.
Question: Why aren't we migrating away from FileMakerPro to our Microsoft product? There is no formal project to centralize all of the FileMakerPro databases. Data governance is a topic that has come up in the past and is still being discussed.
 3. **Apple Computers** – we used to piggy-back off the state contract and now we are considering our own contract so we are not late because of the piggy-backing off the state.
 4. **Commercial off the shelf software** – consistently buy specific software and Purchasing put out a bid to get better pricing.
 5. **Servers and Hyper Conversion Systems** – under the cone of silence. Dell contract has expired and various departments by servers and we have developed a product catalog giving us the ability to negotiate. The product catalog opens up competition.
- b. Sub-Committee Updates/Discussion
- i. As per Matthew Bradford – holding off on strategic planning sub-committee.
 - ii. Sub-committees need to meet prior to the next TAC meeting.
- c. Project Updates:
- i. **Technology Computing Devices ITB** – Erica Goodison
Working on revising this as the current one is expiring in December. We do have the option of extending the current ITB for two additional years. A presentation will be reviewed on the April 8th TAC meeting.
 - ii. **Managed Print Services** – Julio Gonzalez
Still working on coming up with a solution to a couple of problems that have arisen in the Phase II implementation.
Concern: ESE teacher who print out sensitive information – they will be able to print out to any printer using a code and there will be plenty of printers nearby. Another concern was that people will give up their personal printers and have delays (toners, repairs, etc.) with the communal printers. We need to look at teacher per printer ratio so that we know how restrictive this might be for teachers. There is a case by case analysis at each school site to determine the best ratio. Next meeting, we will showcase a site assessment.
Question: Is an individual being assigned to a unit? When the cartridge gets to 30%, Lexmark ships out a new cartridge. The system is looking at preventive measurement. Display will show you that the item has been shipped to the school.
 - iii. **Video Surveillance/Security** – Teresa Macri – up to date and not much more to report
 - iv. **SSO Changes** – Jeff Stanley - complete and most recently we initiated everyone to credential to retrieve their password which required people to change their password. Moving forward you will be asked to update your password more regularly.
IDM – we have assigned the statement of work with the IDM partner (Identity Management System) for the fall. Application that will automate our process (Active Directory account, email account, etc). This software will automate this whole process.
Question: Getting favorites back into InSite – now that we passed initial hurdles (set up password recovery) now we will work on getting favorites back.

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- v. **Radio Migration** – Teresa Macri – The Broward County (not the School Board) system will reach readiness around March 2019. The system is still in the planning/build out phase and BCPS needs to make sure that we understand its capabilities and how best to migrate. Partnering with Broward County whose radio system is going live this month. We cannot migrate to the County’s system until it goes live.
- vi. **Maximo** – Ed Hinline/Dale Bondanza
Replace COMPASS with eSAM Maximo system to better align current maintenance management processes with asset management system. COMPASS is still online, but not in use and we are having conversations as to when to sunset the system. We leave it up for a month or two after new implementation. This is the last time we will hear about Maximo unless Phase II continues.
- vii. **Student Transportation** – Ed Hinline
RFP due back at the end of the month. We will have more information on this at April 8th meeting.
- viii. **Short Term WAN/ISP** – Vince Vinueza
Two RFPs that went to the Board and were both approved. Now getting ready to kick off the work. Project expected to be complete by June 2019.

4. Formal Motions

- a. No motions at this time.

5. Adjourn - All

Future Meeting Dates for 2018-2019

- April 8, 2019
- May 6, 2019
- June 10, 2019

Meetings are scheduled to start at 2:30pm.
